

Point Place Business Association Scholarship Foundation

Instructions for Applying for a Scholarship

Requirements:

1. **You must be a senior in High School and live in the 43611 Zip Code**
2. **You can't be related to a member of the Point Place Business Association**

If you wish to apply for a scholarship from the PPBA Scholarship Foundation, please send an e-mail to ppscharship@gmail.com with your name, address, and phone number. Please do this right away so the committee knows the number of applicants to expect.

- **Fill out the required application form.**
- **Request a copy of your official high school transcript.** Your school can send the transcript to the address listed below or you may include it with your completed packet. If there is a delay getting the transcript to the scholarship committee by the deadline, please notify the Scholarship Foundation President, Sharon Huffman. You will need to inform her of the delay and when to expect the transcript. **Do not delay in mailing your application and required letters because you do not have your transcript.** We understand that schools need time to send requested transcripts, and exceptions may be made for delayed transcripts. Deadline exceptions will be made for the transcript if the committee is informed prior to February 25, 2017.
- **Submit a letter of intent.** This letter should state why you are applying for a scholarship. It should include information about your high school experience, your grades, major, interests, participation in school activities, etc. Tell us the college you plan on attending as well as your major if you have decided on one. Tell us about your life outside of school. Do you have a job? Do you do volunteer work, if so where? Are you involved in youth activities at your church or in the community? In what Point Place/Shoreland activities have you participated?
- **Submit a letter from your parent(s) or legal guardian** telling us why they think you are a good candidate for a PPBA scholarship.
- **Submit two letters of recommendation from adults that are not related to you and have known you for at least one year.** These letters could be from a guidance counselor, teacher, neighbor, coach, employer, or clergy.

All letters should be printed on 8 ½ x 11 standard paper.

Mail packet to to:

**PPBA Scholarship Foundation
3002 Shoreland Ave.
Toledo, Ohio 43611**

~or~

Drop packet off at:

**Point Place Branch Library
2727 117th St.
Toledo, Ohio 43611**

******Submission Deadline is February 25, 2017!******

For more information or questions contact Scholarship Foundation President Sharon Huffman (419-729-5359), Vice President Pat Stimson (419-349-6168), or send an email to ppscharship@gmail.com.